

General and Recurring Cleaning Checklist (One-time, Weekly, Biweekly, Monthly)

Cleaning Checklist for Different Areas

Kitchen & Dining Area:

Check	Task to be completed	Basement if applicable
	Wipe cabinet exteriors and handles	
	Dust and wipe countertops and shelves	
	Wash sinks, faucet and backsplash	
	Clean exteriors of appliances Stove: front and exterior, rangehood and rangehood filter Microwave: exterior and interior Fridge: exterior	
	Dust all surfaces and baseboards	
	Vacuum and wash the floor	
	Organize and wipe countertop items	
	Wipe light switches and dry surfaces	
	Empty garbage and recycling bins	

Bathrooms & Laundry Room:

Check	Task to be completed	Basement if applicable
	Clean and sanitize sink and stainless steel/chrome areas	
	Clean and sanitize bathtub, shower walls, and glass doors	
	Clean and sanitize toilet inside and out	
	Clean mirrors and cabinet exteriors	
	Dust all surfaces and baseboards	
	Vacuum and hand wash the floors	
	Wipe light switches and dry surfaces	
	Clean exteriors of the laundry washer and dryer	
	Empty garbage and recycling bins	

Bedrooms:

Check	Dust all surfaces	Basement if applicable
	Clean closet/dresser exteriors	
	Clean mirrors	
	Vacuum carpets and area rugs	
	Vacuum and mop hard surface floors	
	Clean window sills and tracks	
	Organize items, fold clothes, and make the bed	
	Empty garbage and recycling bins	

Other Living Areas:

Please note we do not touch the screens of any electronic devices or TVs, only dust the frame around the perimeter

Check	Dust all surfaces	Basement if applicable
	Organize items on furniture	
	Clean closet /dresser exteriors and mirrors	
	Vacuum Carpets and area rugs	
	Vacuum and damp mop hard surface floors	
	Dust around TV and computer screens	
	Clean banisters and stair railing	
	Dust baseboards and wipe light switches	
	Sweep balcony or patio if requested	
	Empty garbage and recycling bins	